



TERMS AND CONDITIONS FOR ONLINE REGISTRATION OF COURSES

1. The participant should register and pay online. Their place on their course is only confirmed when payment has been received by The Nautical Institute.
2. In case of questions or online payment difficulties, please e-mail courses@nautinst.org or by phone on +44 20 7928 1351 during our UK business hours (0900-1700 Monday to Friday)
3. You can cancel your seat by e-mailing courses@nautinst.org seven business days before the course commencement date to receive a full refund. Alternatively, you can find another student to take your place on the course or transfer your place to a course of the same cost, within six months.
4. Failure to attend the booked courses more than twice within the six-month period will result in forfeiture of the course fees.
5. There is an administration fee of £100 for the reissue of certificates.
6. Should you need to re-take the course there is an administration fee, set at the daily rate of the course.
7. Administration fees are non-refundable.
8. If you have paid a discounted rate, you can transfer your place to the next course within six months. However, the course fees are non-refundable.
9. The course fees will be fully refunded without any deductions if The Nautical Institute has to cancel the course due to unforeseen circumstances.
10. All payments to be made to The Nautical Institute under these Terms and Conditions shall be made in cleared funds. They shall be made without any deduction or set-off and without deduction for, or on account of, any taxes, levies, imports, duties, charges, fees and withholdings of any nature now or hereafter imposed by any governmental, fiscal or other authority save as required by law. If the candidate or company is compelled to make any such deduction, it will pay to The Nautical Institute such additional amounts as are necessary to ensure receipt by The Nautical Institute of the full amount that it would have received but for the deduction.
11. This agreement is governed by English Law.